



Bankers Institute of the Philippines, Inc. (BAIPHIL)

Tel. Nos. (02) 853-4457 or (02) 519-2433

Email: training@baiphil.org

Website: www.baiphil.org

Bankers Institute of the Philippines, Inc. (BAIPHIL) cordially invites you to the Seminar on:
Letter of Credit and Documentary Collection – One Step Further

Speaker: Mr. Thomas Wong

Director/Chief Operating Officer
ING Bank N.V. – Hong Kong Branch

Course Outline:

Part 1:

Letter of Credit and Documentary Collection – Common Misunderstandings on Fundamentals, it Costs!

Part 2:

Guarantee of Standby LC: which one to use?

Standby LC – UCP600 or ISP98 or URDG58

Schedule:

October 21, 2017 (Saturday); 8:30 A.M. to 5:00 P.M.

Venue:

Dusit Thani Manila, Ayala Center, Makati City.

Registration:

Please complete the Registration Form below and send it to training@baiphil.org or fax to (02)853-0889. Registration form received will serve as notice for reservation only.

Registration Form:

Full Name : _____
First Name
M.I
Surname

Nick Name: _____ Email Address: _____

Telephone no.: _____ Cellphone no.: _____

Designation: _____

Department: _____

Sponsoring Bank/ Institution: _____

For Department/Group Head

Purpose for Nomination (please check appropriate box)

Highly Related to nominee's job

Has not attended any seminar for the past ____ years

Has not attended seminar at all.

Others, please specify

REMARKS (on nominees specific & immediate training needs, potentials, etc.)

Signature of Nominee:

Signature Over Printed Name

Recommended by:

Signature Over Printed Name

Registration Dues:

Php3,500.00 / participant for Member Banks

Php4,000.00 / participant for Non-Member Banks

(Inclusive of AM Snack, Lunch, PM Snack, Certificate of Attendance and materials)

Payment Options:

- Deposit thru our Bank Account:

Account Name: Bankers Institute of the Philippines, Inc.

Name of Bank : Bank of Commerce – Dela Costa/Alfaro Rd.. Br.

Acct. No. : 101-00-004876-4

Please fax or email the deposit slip and indicate the name of your bank, participants and seminar to be attended

- Bring Check Payment on the day of Seminar. (Check payable to Bankers Institute of the Philippines, Inc. or BAIPHIL)
- Deliver check payment to BAIPHIL Office at Unit 2103, 21st Floor, The Peak Tower, #107 L.P. Leviste Street, Salcedo Village, Makati City.

Payment should be made on or before the seminar date payable to Bankers Institute of the Philippines, Inc. (BAIPHIL). NO PAYMENT IN CASH DURING THE SEMINAR DAY.

For inquiries, please call the BAIPHIL Secretariat at (02) 853-4457 or 519-2433.

Registration form may be reproduced, and fax at no. (02) 853-0889 or e-mail at: training@baiphil.org

Cancellation Guidelines :

Deadline of Submission of Registration is October 11, 2017 (Wednesday)

BAIPHIL reserves the right to cancel programs due to low turn-out of registration, illness of resource speaker, inclement weather or unforeseen events. As such, participants to the program or their HR representatives will be advised either through e-mail or by phone, at least five working days prior to the learning event otherwise same shall be billed accordingly.

BAIPHIL is responsible only for the full refund of the registration fee but not for the transportation expense of the participants who have booked their travel in advance.

Should a participant decide to cancel his/her registration, he/she may opt for a refund or transfer his/her participation in the program to another colleague by sending in writing his cancellation or transfer notice to BAIPHIL. A 100% refund or transfer will be made if the advice is received within five working days before the seminar run.